

**WELDON TOWNSHIP
REGULAR MEETING
NOVEMBER 13, 2018
PROPOSED MINUTES**

**Tuesday
7:00PM**

CALL TO ORDER:

TIME: 7:00 PM

PLEDGE OF ALLEGIANCE

ATTENDANCE:

Board

Ron Hitesman, Supervisor X Carrie Aldrich Clerk X ; Sally Bobek, Treasurer X ; Sue Meredith, Trustee X ; Gary Stevens, Trustee X .

GUESTS: Craig Meredith, Chris Bobek, Chuck Kraus, Becky Sharp, Fran Griffin, Kent Stevens

CHANGES/APPROVAL OF THE AGENDA: C. Aldrich asks to amend the agenda to add 3 bills to be paid. R. Hitesman moves to accept the Agenda as amended, S. Meredith seconds. All ayes, motion passed.

MINUTES OF OCTOBER BOARD MEETING: R. Hitesman moves to accept the Minutes as presented; S. Bobek seconds. All ayes, motion passed.

TREASURER'S REPORT: S. Bobek presents Treasurer's Report. Discussion of closing out JPC account. G. Stevens moves to accept Treasurer's Report as presented; R. Hitesman seconds. All ayes, motion passed. Discussion of Advocates of Benzie County wishing to work with students in a pole barn-type building, if someone knows of one that may be available.

GUEST/ PUBLIC INPUT (up to 5 minutes per guest): Chris Bobek discusses Trunk or Treat, and the township possibly participating next year, as well as decorating the township hall. Discussion of airport hanger use for Advocates, and flyer for Spring Cleanup. Chris is willing to help pick up and unload for people. Chuck Kraus discusses letter of support for Grand Traverse Conservation District, as discussed last month. He feels the township misunderstood the intent of the letter. Discussion. C. Kraus reads a letter of support aloud. S. Bobek moves to use the letter of support template to support the Grand Traverse Conservation District; R. Hitesman seconds. All ayes, motion passed.

REPORTS:

ZONING ADMINISTRATOR: C. Meredith presents Zoning Administrator Report. Discussion of meeting with C. Aldrich, R. Hitesman, C. Meredith and M. Cogan. Mr. Polowski was not present at the meeting. He attended an MTA meeting at Crystal Mtn, as well as the Benzie Fall Summit. Zoning Administrator report available at town hall upon request.

DAY USE PARK: C. Meredith presents Day Use Park Report. Discussion of per diem for zoning administrator. Board will discuss at next finance meeting. S. Bobek moves to pay the zoning administrator a per diem for planning commission meetings authorized by the board. Discussion. Supervisor repeats motion for per diem for zoning administrator by Sally Bobek; R. Hitesman seconds. Discussion. Clerk will contact MTA and the township auditors for their opinion. Discussion of garbage pickup at Day Use Park, which has been cancelled for the winter but will begin again on May 6, 2019.

PLANNING COMMISSION: S. Meredith discusses synopsis of Planning Commission meeting. Minutes available online and at township hall. Masterplan Workshop set for January 23rd, 2019 at 6:00 PM. Wade Trim has found an electronic copy of the Master Plan. Clerk will notify local entities regarding Master Plan Workshop. Discussion of need to notify CSX, the railroad company. The next meeting will be December 3, 2018.

ASSESSOR REPORT: R. Hitesman presents Assessor Report. Board of Review is December 11 at 4:00 PM. Report available at township hall, upon request.

LIQUOR INSPECTOR REPORT: R. Hitesman presents Liquor Inspector Report.

BUDGET REPORT: C. Aldrich presents Budget Report. There are no concerns at this time.

SUPERVISOR COMMENTS: R. Hitesman discussed issues township could possibly help the village with. Christmas decorations are done by Home Town Decorators, out of Buckley. Supervisor went to tribunal, met with clerk, zoning administrator and Mike Cogan, attended MTA conference. Supervisor met with Road Commission regarding road funding policy. Discussion. Board will ask Matt Skeels to come to the next board meeting.

CLERK COMMENTS: Clerk reports on election, which had a 60% turnout, with 70 absentee ballots. Village elections results were Eugene Allen as President, Trustees were Devonia Dyer, Debra Franke and Dennis Smith. A partial term for trustee was filled by Fran Griffin. Carrie Aldrich appreciates the hard work of all of the election workers, and Sue Meredith did a great job as chairperson. Discussion of new election machine. Clerk is still working on acquiring a cost for an ADA Hearing Compliant System. Clerk discusses a system called GSuite for use in Planning Commission emails. Discussion. Clerk will again contact Catherine Mulhaupt at MTA regarding email issue.

UNFINISHED BUSINESS:

Discussion of transcript of Kent Stevens hearing on December 21, 2017. Clerk will contact Amanda O'Brien and request transcript from May 3, 2018 hearing. Discussion of Special Use Permit for Mr. Stevens.

Discussion of Mike Cogan property issue. Mr. Polowski needs to contact village regarding his driveway coming off of Gallagher Road. Mr. Cogan seems satisfied with the outcome of the discussions. The board considers this issue resolved.

NEW BUSINESS:

Sally Bobek discusses different CD options at various banks. Treasurer recommends we invest \$50,000 for the shortest amount of time possible, then renegotiating. MTA

recommends townships not have all of their money in one bank. Discussion. Treasurer will research further options and report back at the next board meeting.

Discussion of Spring Clean Up Day for 2019. Clerk will arrange for 9-1 pm on May 18th, 2018, and put it on the township website. Discussion of Minutes on website. Clerk will contact David Kane regarding making Minutes easier to find.

Discussion of Benzie County Road Commission applications change.

Discussion of MTA Township Finances seminars.

Discussion of Northwest Michigan Seasonal Economy planning session.

G. Stevens moves to pay bills; C. Aldrich seconds. All ayes, motion passed. Discussion of stamp cost increase in January 2019. Clerk will pick up as many Forever stamps as she can. Discussion of postage machine.

BILLS:

Craig Meredith, Day Use Park/Plowing/Mowing	200.00
David Kane, Website Maintenance	60.00
Julie Lonn, Town Hall Cleaning	50.00
The Pioneer Group	28.13
Benzie County Clerk, Dawn Olney	3.30
AFLAC	281.50
VISA	1296.20
Acentek	177.55
BS&A annual support fee	680.00
Brighthouse Life Insurance Company	2767.50
Municipal Retirement Systems, Inc.	200.00
Amanda O'Brien, Transcript Fee	50.00
BBMR-Liquor Inspection Code Book	15.00
Republic Services	52.50
Carrie Aldrich, Postage reimbursement	100.00
Sally Bobek, Microsoft Windows Reimbursement	105.99
Sally Bobek, Copy Shop Reimbursement	61.30
Sally Bobek, Mileage for Training	188.57
Cherryland Electric	58.87
Weldon Township Planning Commission Wages	425.00
Planning Commission Training	350.00
Planning Commission MTA Training	250.00
Sue Meredith, Per Diem	100.00
Gary Stevens, Per Diem	100.00
Election Workers salaries	1295.00
Craig Meredith, Zoning Administrator	166.67
Craig Meredith, LUP Fees	168.00
Jessica Nuytten, Assessor	1120.00
Board Salaries	<u>3075.00</u>
TOTAL BILLS AMOUNT:	\$13,486.08

CORRESPONDENCE:

Board of County Road Commissioners Minutes September 27, 2018, October 11, 2018

Betsie Valley District Library Board Meeting Minutes September 11, 2018

Sue Meredith thanks the clerk Carrie Aldrich for all of her hard work and preparation for the election.

PUBLIC COMMENT: None.

ADJOURNMENT: G. Stevens moves to adjourn; S. Bobek seconds. All ayes, motion passed.

TIME: 8:25 PM