

**WELDON TOWNSHIP  
REGULAR MEETING  
FEBRUARY 13, 2018  
MINUTES  
Tuesday  
7:00PM**

**CALL TO ORDER:**

**TIME: 7:00 pm**

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE:**

**Board**

**Ron Hitesman, Supervisor X Carrie Aldrich Clerk X ; Sally Bobek, Treasurer X ; Sue Meredith, Trustee X ; Gary Stevens, Trustee X .**

**GUESTS: Fran Griffin, Ron Evitts, Chris Bobek, Chris Meredith, Jill Meredith, Judy Kraus, Charles Kraus, Gene Allen, Stephanie Randolph, Scott Williams, Becky Sharp, Jessica Nyutten, Tom Ullom, Gary Sauer, Kent Stevens**

**CHANGES/APPROVAL OF THE AGENDA: S. Bobek asks to add discussion of purchasing a computer for the assessor to New Business. With that change, R. Hitesman moves to approve the Agenda; G. Stevens seconds. All ayes, motion passed.**

**MINUTES OF JANUARY BOARD MEETING: R. Hitesman moves to approve Minutes of January board meeting; G. Stevens seconds. All ayes, motion passed.**

**TREASURER'S REPORT: S. Bobek presents Treasurer's Report. Treasurer needs a new printer. Up to \$150 approved for purchasing a new printer. Discussion of pre-budget workshop.**

**GUEST/ PUBLIC INPUT (up to 5 minutes per guest)**

**Gene Allen discusses Village grant for a feasibility study. He asks that Weldon consider contributing funds at their budget meeting. Discussion of budget workshop between Clerk and Treasurer.**

**Gary Sauer reports on Planning Commission. They are now fully staffed. A meeting on the US 31 Corridor was well-attended. Road commission interviews will take place this Friday. That position will be filled until the November election is certified. Terry Money has been appointed to the position for District 5. He will stay until the 1<sup>st</sup> of January, when the term ends, but will not run for the position on the ballot. Hepatitis A is becoming an issue in the area. The jail employees and prisoners have been vaccinated. Vaccinations are available at the health department. The Maples is at 92% occupancy. They are still having some staffing issues. The road commission's local road committee will meet on Wednesday to see what additional projects they can afford to do.**

**REPORTS:**

**ZONING ADMINISTRATOR:** Craig Meredith gives a verbal report. He has been contacted regarding a solar farm on Crystal Mountain property. He has been contacted about a trailer on Elm and Brookland, regarding Colfax and the Village. Two citations were sent out, one for the Village and one for Colfax Township. Mr. Meredith has received a fax regarding putting a pole barn up in Colfax Township.

**JPC:** JPC has held three meetings since the Weldon Board's last meeting. While Mr. Meredith was in the hospital, JPC hired someone to take his place. A special meeting was held regarding Mr. Meredith coming back to work, with a doctor's note. A citizen came to the last planning commission to talk about a treehouse campground development. Bryce Gibbs came to the last meeting to discuss some tiny houses he would like to build. They held an election of officers. Peggy Minster and Shelley Greene remain the Chair and Secretary, respectively. S. Bobek presents the JPC Annual Report, and Weldon's share, which is due April 1<sup>st</sup>, 2018.

**NUISANCE ABATEMENT REPORT:** Discussion of contract with the Nuisance Abatement Officer, which states he is a yearly employee, and is required to submit a report each month, and should be paid each month, not just April through October. Issue to be discussed at next monthly board meeting.

**LIQUOR INSPECTOR REPORT:** R. Hitesman presents liquor inspector report. No issues.

**BUDGET REPORT:** C. Aldrich presents budget report. Discussion. G. Stevens moves to increase 101-799 \$500, 101-801 \$4,000, 209-801 \$800, 333-000 \$34.77, 528-000 \$1515, 851-000 \$3000, bringing \$2,000 forward from general checking to put into the contingency fund, withdrawing \$10,227.77 from contingency to cover the increases; S. Bobek seconds. Clerk takes the roll call vote: Gary Stevens, yes; Sally Bobek, yes; Sue Meredith, yes; Carrie Aldrich, yes; Ron Hitesman, yes. Motion passed.

**SUPERVISOR COMMENTS:** Ron Hitesman and Debra Franke attended Board of Review training last week. Dave Kane will help with March Board of Review. Discussion of changes to the restrooms at town hall. Quotes will need to be obtained to upgrade the restrooms. Discussion of ideas for the Day Use Park. Discussion of possible improvements to property at the end of Haze Road. Discussion of possibility of bridge or walkway. G. Sauer will bring it up at the road commission meeting. S. Meredith asks regarding having the Day Use Park trash receptacle removed. Clerk will call Republic Waste to pick it up.

**CLERK COMMENTS:** None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Discussion of forming Weldon Township Planning Commission. Discussion of applicants. Discussion of Board of Appeals. After discussion, Sally Bobek moves to appoint the following applicants to the Weldon Township Planning Commission: Sue Meredith, Fran Griffin, Robert Aldrich, Chris Bobek, Becky Sharp, Chuck Kraus, and Scott Williams; C. Aldrich seconds. All ayes, motion passed. Clerk will contact other applicants. C. Aldrich moves to direct the Weldon Township Zoning Commission to submit, before March 13,

2018, recommendations as to the provision of an interim zoning ordinance; S. Bobek seconds. All ayes, motion passed. Discussion of paying zoning commission members \$25 a meeting. C. Aldrich moves to amend the budget to add a new budget item of \$1,000 for the new planning commission; G. Stevens seconds. All ayes, motion passed. C. Aldrich moves to pay the planning commission members \$25 per meeting, until the next township board budget meeting; S. Bobek seconds. Clerk takes the roll call vote: Sue Meredith, yes; Ron Hitesman, yes; Gary Stevens, yes; Sally Bobek, yes; Carrie Aldrich, yes. Motion passed. Discussion of need to swear the planning commission members in before the first meeting.

Discussion of purchase of QuickBooks Software for treasurer, as one option advised by Baird, Cotter & Bishop, P.C. Clerk and Treasurer will meet with Baird, Cotter & Bishop to go over how to reconcile monthly with QuickBooks. R. Hitesman moves to allow the treasurer to obtain a copy of QuickBooks software; G. Stevens seconds. Discussion. Clerk takes a roll call vote: Sally Bobek, yes; Carrie Aldrich, yes; Ron Hitesman, yes; Sue Meredith, yes; Gary Stevens, yes. Motion passed.

Discussion of correspondence from Benzie County Central Dispatch requesting emergency contact numbers. Ron Hitesman, Sally Bobek and Sue Meredith agree to be after-hours contacts for the Benzie County Dispatch.

Discussion of Surrender Fee necessary to Municipal Retirement Systems, for Lee Kane and Karri Stevens. C. Aldrich moves that the township pay the surrender fee for employees no longer working at the township. Discussion. G. Stevens moves the township pay the surrender fee; S. Meredith seconds. Clerk takes the roll call vote: Sue Meredith, yes; Gary Stevens, yes; Sally Bobek, no; Ron Hitesman, yes; Carrie Aldrich, yes. Motion passed.

Discussion of MetroAct Permit renewal for Ascending Technologies. S. Bobek moves the Board sign the Acentek Right-of-Way Permit Extension; C. Aldrich seconds. All ayes, motion passed.

Discussion of FOIA Request from Crystal Mountain regarding a past blight complaint in Weldon Township.

Discussion of request for a timeline for Weldon's withdrawal from the Joint Planning Commission. Clerk will draft letter for the Joint Planning Commission that the township plans to withdraw on March 13<sup>th</sup>, 2018, and the clerk will write them a check for the balance remaining in the JPC checking account. Clerk will review lease agreement for zoning administrator and see what is required to terminate.

Discussion of purchase of a computer for Assessor. Assessor states, by law, she must return township records if she is no longer working for the township. Also, all of the township information is available at the Equalization Department. A backup of the assessor's information is on a flash drive in the Supervisor's office.

Discussion of an office in the township not receiving heat. Supervisor will call the heating company for repair.

#### **BILLS:**

Craig Meredith, Day Use Park/Plowing	300.00
David Kane, Website Maintenance	60.00
Julie Lonn, Town Hall Cleaning	50.00
Apex Software	595.50
MI Dept of Licensing	130.00

Acentek	179.26
Cherryland Electric Coop	123.69
Blarney Castle	545.86
Debra Franke, BOR Training & Mileage	90.05
Ron Hitesman, BOR Training & Mileage	98.15
AFLAC	281.50
VISA	248.61
Jessica Nuytten, Assessor	1120.00
Board Salaries	<u>3075.00</u>
<b>TOTAL BILLS AMOUNT:</b>	<b>\$6,897.12</b>

**G. Stevens moves to approve the bills; C. Aldrich seconds. All ayes, motion passed.**

**CORRESPONDENCE:**

**Board of County Road Commissioner's Meeting Minutes: December 14, 2017, December 21, 2017, January 11, 2018, and January 25, 2018**  
**Benzie County Correspondence from Gary Sauer**  
**Betsie Valley District Library Minutes December 15, 2017**

**PUBLIC COMMENT: C. Meredith reports the split-rail fencing at the Day Use Park will need to be repaired. C. Kraus asks that the board set side money to help the Village of Thompsonville with their feasibility study. C. Kraus asks the township to consider a feasibility study for a recreation bridge at the end of Haze Road, getting input from various entities. R. Evitts questions how much the township has spent on legal fees by withdrawing from the Joint Planning Commission. Jessica Nuytten mentions Board of Review dates will be March 12<sup>th</sup> and 14<sup>th</sup>.**

**ADJOURNMENT: G. Stevens moves to adjourn; C. Aldrich seconds. All ayes, motion passed.**

**TIME: 8:41 PM**