

**WELDON TOWNSHIP  
REGULAR MEETING  
December 13, 2016  
MINUTES  
Tuesday  
7:00PM**

**CALL TO ORDER:**

**TIME:**

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE:**

**Board**

**Ron Hitesman, Supervisor X ; Carrie Aldrich Clerk X ; Sally Bobek, Treasurer X ; Sue Meredith, Trustee X ; Gary Stevens, Trustee X .**

**GUESTS: Gary Sauer, Shelley Greene, Chris Bobek, Dave Meachum, John Kuntz, Fran Griffin, Carol Merrill, Charles and Judith Kraus.**

**GUEST/ PUBLIC INPUT (up to 5 minutes per guest)**

**Insurance proposal presented by EMC Insurance, by Dave Meachum and John Kuntz.**

**CHANGES/APPROVAL OF THE AGENDA: S. Bobek informs board that finding a new Board of Review member needs to be added to the agenda under New Business, now that she is treasurer. Discussion. Sue Meredith asks to speak during New Business. C. Aldrich asks to add one bill to the monthly bills to be paid, from The Accident Fund, for the yearly premium. G. Stevens moves to approve the agenda, with those changes; S. Bobek seconds. All ayes, motion passed.**

**MINUTES OF NOVEMBER BOARD MEETING: R. Hitesman moves to approve the Minutes of the November board meeting; S. Bobek seconds. All ayes, motion passed.**

**TREASURER'S REPORT: S. Bobek presents Treasurer's Report. Discussion. S. Meredith points out a typo with the CD balance. S. Bobek has named Chris Jones as her deputy. She would like to give her training, and pay her for her time. Discussion. The board will pay minimum wage until it can be dealt with at the next budget meeting. S. Bobek asks the board to put a cap on money over- and underpaid on taxes, before she needs to return or write off the money. The county sets their figure at \$5. Discussion. G. Stevens moves to have tax payments over or under \$5.00 from the taxed amount would be written off by the township, rather than returned; C. Aldrich seconds. All ayes, motion passed. C. Aldrich moves to accept the treasurer's report, as corrected; G. Stevens seconds. All ayes, motion passed. S. Bobek would like to have on-line access to the Honor bank account. She needs the township's permission. The board has no problem with this. S. Bobek says the tax account is supposed to have a zero balance. In the past, as of November 28<sup>th</sup>, 2016, the balance agreed with the balance supported by the township's accountant, Baird, Cotter & Bishop, P.C. Disbursements have been made to the county, and possibly to the township, so that the \$15,000 balance in the tax account will decrease.**

However, the county has returned two checks from the previous treasurer as incorrect. There are also discrepancies within the account and with the county. The treasurer will continue to work on the tax account and report to the board as it goes. Discussion regarding auditor's report on tax account. Discussion of Treasurer's Report being signed by treasurer. S. Meredith requests treasurer's report include total assets. Discussion of JPC banking being shown on Weldon's treasurer's report. Since the township is the fiduciary agent, the board would like the JPC account shown on the report.

**GUEST/ PUBLIC INPUT (up to 5 minutes per guest)**

Gary Sauer reports on The Maples. The Maples has the license to build, but it's still being debated when they can open. The fire safety evaluation system was discussed at the November 2016 meeting. The fire marshall approved it and recommended occupancy and the increase in beds, and Medicare can be billed. If the Maples is cited for deficiency down the road, they will resubmit the report or update it. In Stu's opinion, that will suffice, and it appears that the inspector agrees with that. Discussion. There is a meeting Monday December 19<sup>th</sup> at the Maples. The Planning Commission is being restructured at the county level, and they are asking for volunteers from the JPC planning department. Discussion.

**REPORTS:**

**ZONING ADMINISTRATOR:** C. Meredith is not present. He will email his report to the board members.

**JPC:** S. Meredith reports JPC discussed many amendments and verbiage changes at their last meeting. They discussed the Municipal Civil Infractions Ordinance. They discussed the Capital Improvements Plan. Weldon will need to begin work on their list of upcoming capital improvements.

**LIQUOR INSPECTOR REPORT:** R. Hitesman gives liquor inspection report. No violations found, no issues.

**BUDGET:** C. Aldrich presents budget report. R. Hitesman moves to approve the budget as present; G. Stevens seconds. All ayes, motion passed.

**SUPERVISOR COMMENTS:** R. Hitesman met with Dave Meachum earlier this month, and John Kuntz and Dave later in the month. Tom Lipinski feels some electrical work needs to be done to the hall in order to put heat tapes on the roof. He is uncomfortable about doing the work, and is worried about liability. Supervisor met with Craig Meredith and Carol Merrill regarding land splits. Craig Meredith will be performing land splits for the township. He will then give them to Carol Merrill, and she will number and present them to the county. Supervisor looked into blight issue on Haze Road. Batteries at hall have been recycled. Supervisor attended local road meeting at the County Road Commission. Information in packet. Discussion.

**CLERK COMMENTS:** Exit audit performed by Baird, Cotter & Bishop, P.C. Board members received their certified election results from the November 2016 General

Election, as well as a breakdown for Benzie County for the voting percentages. Clerk presents Day Use Park report.

#### **UNFINISHED BUSINESS:**

Shelley Greene has prepared a draft Civil Infractions Ordinance for Weldon Township. Timothy Figura has sent an email explaining the difference in a misdemeanor versus civil infraction. Discussion. When Ward Kuhn comes back with the finished ordinance for Colfax, Shelley Greene will present it to Weldon Township and the Village, so their ordinances are the same. Discussion.

#### **NEW BUSINESS:**

R. Hitesman moves to send Sally Bobek to New Officials Training January 17<sup>th</sup> 2017 at Crystal Mountain; S. Meredith seconds. All ayes, motion passed.

Carol Merrill discusses poverty exemption resolution needed for next fiscal year. R. Hitesman moves to set the poverty exemption level at \$2,000; S. Bobek seconds. C. Aldrich takes a roll call vote. Gary Stevens, yes; Sue Meredith, yes; Ron Hitesman, yes; Sally Bobek, yes; Carrie Aldrich, yes. Poverty Exemption Resolution passed.

R. Hitesman mentions red exit signs are burned out already, and bear watching for electrical issues. Tom Lipinski would like outlets put on the outside of the building, and he is worried about liability. Discussion regarding heat tapes.

Deedee Newburg requests to use hall December 30, 11-5, for a baby shower. Discussion.

G. Stevens moves that the Board will charge \$50 fee for rental of the hall for private entities, 50% to be returned if hall is in good condition afterward; R. Hitesman seconds. Discussion. All ayes, motion passed.

Annual request for money from the Sheriff's Department for the Snowmobile Safety Program. Discussion. G. Stevens moves to not support the Snowmobile Safety Program; C. Aldrich seconds. All ayes, motion passed. Clerk will send a letter stating the board's decision.

Weldon Township needs a new Board of Review member and an alternate. Discussion. Clerk will put an ad in the paper.

R. Hitesman presents letter of resignation from Assessor Carol Merrill. Discussion. S. Meredith asks if Carol Merrill will be a part of the selection process for a new assessor. Carol Merrill says she will be happy to, and she will stay until the board can replace her. The resignation will take effect at the end of March. Clerk will put an ad in the paper for a new assessor.

C. Aldrich discusses difficulty with getting faxes with new phone system. Acentek says that township needs a dedicated fax number. Discussion. S. Bobek will call Acentek and try to correct the problem.

S. Bobek remarks how fast the Coli Broadband works versus Ace Communication. Discussion.

S. Meredith reads into the record, with great regret, her letter of resignation from the JPC Committee, representing Weldon Township. Discussion. As the alternate, Sally Bobek would be agreeable to representing Weldon on the JPC Board. Treasurer will doublecheck with MTA to make sure there are no problems with her serving on the JPC.

**CURRENT BILLS:**

<b>David Kane, Monthly Website Maintenance</b>	<b>60.00</b>
<b>US Postmaster, Winter Taxes 2016</b>	<b>590.76</b>
<b>Julie Lonn, Cleaning Services</b>	<b>25.00</b>
<b>Craig Meredith, Day Use Park Maintenance</b>	<b>150.00</b>
<b>Blarney Castle Oil Co.</b>	<b>397.19</b>
<b>Sally Bobek, Reimbursements</b>	<b>299.16</b>
<b>Bayside Printing</b>	<b>174.60</b>
<b>AcenTek</b>	<b>212.77</b>
<b>The Pioneer Group</b>	<b>30.54</b>
<b>BS&amp;A</b>	<b>660.00</b>
<b>Baird, Cotter &amp; Bishop, P.C.</b>	<b>385.00</b>
<b>VISA</b>	<b>583.60</b>
<b>AFLAC</b>	<b>286.05</b>
<b>Cherryland Electric Co-Op</b>	<b>116.71</b>
<b>Election Workers &amp; Mileage</b>	<b>1280.91</b>
<b>Richard Figura, P.C.</b>	<b>877.50</b>
<b>Carrie Aldrich, Reimbursements</b>	<b>142.35</b>
<b>Accident Fund</b>	<b>857.00</b>
<b>Sue Meredith, Per Diem</b>	<b>45.00</b>
<b>Carol Merrill, Assessor</b>	<b>1120.00</b>
<b>Board Salaries</b>	<b><u>2105.69</u></b>
<b>TOTAL</b>	<b>10,399.83</b>

**G. Stevens moves to pay bills; S. Meredith seconds. All ayes, motion passed.**

**CORRESPONDENCE:**

**Minutes of Benzie County Road Commissioners, October 13, 2016**  
**Benzie County Road Commissioners Agenda re: 12-1-2016**  
**Benzie County Board of Commissioners re: BC Planning Commission**  
**Veteran's Support Group in Honor, Michigan**  
**Betsie Valley District Library Minutes and Operating Statement**  
**Michigan Public Policy Survey regarding drinking water issues**

**PUBLIC COMMENT: S. Greene questions the ordinance committee on the review of the Joint Planning Commission. Clerk reports that no decisions have been made at this time.**

**ADJOURNMENT: G. Stevens moves to adjourn; C. Aldrich seconds. All ayes, motion passed.**

**TIME: 9:09 PM**