

Weldon Township
 Planning Commission Minutes
 Monday, May 7, 2018 7:00 PM
 Weldon Township Hall
 Information: (231) 378-2477

Board Members:

Chuck Kraus, Robert Aldrich, Becky Sharp, Chris bobek, Scott Williams, Fran Griffin & Sue Meredith

Time	Point	Member	Comments
7:00	Call to Order	Chuck Kraus	
	Pledge of Allegiance	All	
	Roll Call	Chuck Kraus	All Present: Chuck Kraus, Robert Aldrich, Becky Sharp, Chris bobek, Scott Williams, Fran Griffin, Sue Meredith
7:02	Discussion		Board discussed changing the agenda. Sue M. was not on bylaws review committee. It should have been Scott W..
	Discussion		Need to add discussions to agenda for Committee training, Capital Improvement Plan, adding language to by-laws regarding quorum.
	Motion	Fran Griffin	To approve minutes from 2/26/2018 with above changes.
	Second	Scott Williams	Ayes: All - Nays: None - Passed
	Motion	Sue Meredith	Motion to approve agenda with changes discussed. We added the following to the agenda: discussion on training, added Scott W. to by-laws committee, added discussion on capital improvement plan, discussion on adding language to bylaws regarding quorum.
	Second	Fran Griffin	Ayes: All - Nays: None - Passed
7:11	Discussion		Interim Master Plan and Zoning - Sue M. will get a copy of the master plan to everyone. We will use the joint planning commission master plan until we get a firm to help us rewrite. We can rewrite it at the same time we rewrite the zoning ordinance. Fran G. and Sue M. will replace JPC references with Weldon references.
7:13	Discussion		Board discussed retaining a planning & zoning firm. There is no requirement that we get bids. Chuck K. verified this with attorney. Chuck K. brought a sample request for proposal document. Sue M. had found 5 companies online that we could approach for quotes. Chuck K. previewed each of the companies online. Chuck K. recommended that the board reviews the companies. Sue M. will send the board the information on the two local firms.

7:21	Discussion		Board discussed a greet and meet for the public. Sue M. suggested a Saturday afternoon at the hall. Fliers would be distributed inviting the public to meet the commission. Chris B. offered to cook hotdogs. Fran G. suggested we get a zoning map to share with people. Chuck K. suggested September. There was general agreement. Chuck K. suggested September 8th, the second Saturday in September. Sue M. suggested 12pm to 2pm. Chuck Sayer (audience) suggested we instead show up at Mr. Webber's event (Summerfest). Chuck K. thought this was a good idea, but suggested Summerfest might be too early for us to have the event.
	Motion	Sue Meredith	Motion to meet in september as above. hotdogs drinks, chips and cookies. see time above.
	Second	Robert Aldrich	Ayes: All - Nays: None - Passed
	Discussion		Board discussed possible ordinance amendments dealing with new sign legislation. We don't believe that any of the three bodies adopted ordinances. Ron Evitts (audience) said the other boards did not. We discussed what our board should do about this. Sue recommends we wait until we get a planning firm on board before we give a recommendation to the Weldon board.
7:41	Discussion		By-Laws Review Committee Scott, Becky Fran and Sue reported on their work. Members shared typographical errors and suggested changes.
7:42	Motion	Fran Griffin	To amend bylaws Committee so the committee consists of: Scott W., Becky S., and Sue M.
	Second	Scott Williams	Ayes: All - Nays: None - Passed
7:44	Discussion		The board discussed the board training required by law - 4 hours or more in planning/zoning within the first six months of appointment. Sue M. will email a list of available classes with duration for each.
	Discussion		Discussion on what constitutes a quorum. This needs to be added to bylaws.
	Motion	Becky Sharp	That we amend by-laws so that our quorum is 5.
	Second	Chris Bobek	Ayes: All - Nays: None - Passed
7:58	Discussion		Board discussed by-law changes.
	Discussion		Board discussed Zoning Administrator report. Board discussed 85th district court letter. No action was required. Sue Meredith let us know that Craig Meredith (not present) wanted the board to know about new requirements before citations can be issued.

	Discussion		Ron Hitesman (audience) - Thanked the board for what we've started doing. He is finding members for the Board of Appeals. The first two members will be Brian Mathews and Don Suchocki.
	Motion	Fran Griffin	To adjourn
8:13	Second	Chris Bobek	Ayes: All - Nays: None - Passed
8:13	Adjourned		