

WELDON TOWNSHIP  
PLANNING COMMISSION  
ORGANIZATIONAL MEETING MINUTES

FEB. 26, 2018

\*Board sworn in by Weldon Supervisor before start of meeting.

7:00 pm Meeting called to order by Ron Hitesman, Weldon Township Supervisor.

PLEDGE OF ALLEGIANCE

ATTENDANCE: X Rob Aldrich X Chris Bobek X Fran Griffin  
X Chuck Kraus

X Sue Meredith X Becky Sharp X Scott Williams

Board Members introduce themselves. Sue Meredith introduces Tim Figura, Weldon Township Attorney. Sue Meredith distributes Tim Figura's timeline to the commission. Discussion.

Chris Bobek moves that Sue Meredith be president of the planning commission; S. Meredith declines. Sue Meredith moves that Chuck Kraus be president of the planning commission; C. Bobek seconds. All ayes, motion passed. \* moved that Sue Meredith be vice president of the planning commission; \* seconded. All ayes, motion passed. Fran Griffin moved that Robert Aldrich be secretary for the planning commission; \* seconded. All ayes, motion passed.

Sue Meredith presented by-laws for the planning commission. Discussion of typographical errors. Discussion of Michigan Zoning Enabling Act, and staggering board members' terms. T. Figura will report on if the Weldon Township Board decides length of terms or if that should be in the by-laws. Discussion

of what represents a quorum. By-laws will be amended in the future to include quorum language. Discussion of appointing a committee to amend the by-laws. By-laws Review Committee will be Sue Meredith, Becky Sharp and Fran Griffin. They will report recommendations at the next board meeting. Rob Aldrich moves to accept by-laws, with corrections; Fran Griffin seconds. Discussion. All ayes, motion passed.

Discussion of adopting Master Plan and Zoning Ordinance. Sue Meredith and Fran Griffin will adjust Joint Planning Commission Zoning Ordinance, changing all references from JPC to Weldon Township, and altering the map to indicate Weldon Township. Fran Griffin moves that she and Sue Meredith will adjust and submit as a recommendation the interim zoning ordinance to the Weldon Township Board; C. Bobek seconds. All ayes, motion passed. Master plan can be adopted at a later time.

Discussion of fee schedule.

Discussion of budget to give to Weldon Township for their Budget workshop and hearing in March. C. Bobek moves to ask the board for \$10,000 for the planning commission's budget for the year; B. Sharp seconds. Discussion. All ayes, motion passed.

Discussion of need to look for a Planning/Zoning firm to assist this Commission with regulations as they change. T. Figura will check if there is a requirement to accept bids and contact C. Kraus. S. Meredith will contact LEIA company for their recommendations.

Discussion of need for a zoning administrator. R. Aldrich moves to appoint Craig Meredith as zoning administrator; C. Bobek seconds. Discussion. R. Aldrich amends his motion to

recommend Craig Meredith to the board; C. Bobek seconds. All ayes, motion passed.

Discussion of Violations Bureau. The board operates under Weldon's Municipal Civil Infractions Ordinance.

Discussion of Greet and Meet event for the public. This will be discussed again at the next meeting.

Discussion of zoning commission meeting dates. R. Aldrich moves to have the board meet on the first Monday of the month, to begin on May 7<sup>th</sup>, 2018; S. Williams seconds. Discussion. All ayes, motion passed.

Public Input (3 minutes maximum): None.

B. Sharp moves to adjourn; C. Bobek seconds. All ayes, motion passed.

TIME: 7:55 PM